



# TREE REMOVAL PERMIT APPLICATION

## ATTENTION

**This is a no cost, tree removal permit for owner occupied single family and duplex properties only. Multi-family and commercial properties are required to get a standard tree removal permit through the Coral Springs Building Division prior to removing, relocating trees or encroaching on trees.**

## APPLICATION CHECKLIST

1. **Completed and signed application**
2. **Tree sketch** - Use an existing property survey to:
  - show the location, species and diameter of the tree(s) to be removed
  - show the proposed location, species and size of replacement trees.

(If no property survey is available a hand drawn sketch showing property boundaries, adjacent roads and location of house and driveway may suffice.)

## HELPFUL INFORMATION

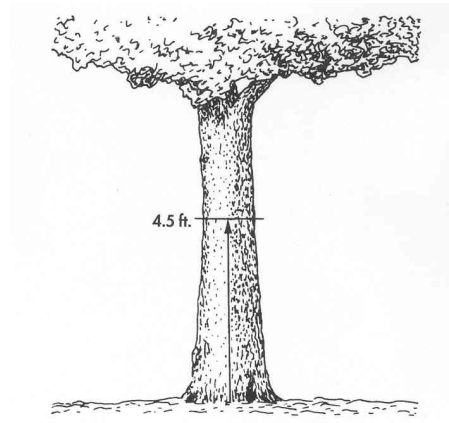
### Measuring Diameter

Tree diameter is measured at 4.5 ft above ground. In many cases the easiest way to determine the diameter of a tree trunk is to use a regular tape measure to determine the circumference of a tree and use the following formula to convert the measurement to diameter:

$$\text{Diameter} = \text{Circumference} \times .31831$$

**for example a Live Oak with a 45 in. circumference would have diameter of 14.3 in.**

If your tree is more than 18 inches in diameter please contact the City Forester at 954-344-1117 to determine if your tree falls into the category of a "specimen tree".



### Tree Company Licensing Requirement

For your own protection be sure to ask any tree company you hire to show you their Broward County Tree Trimmers License. This license is required and anyone pruning or removing trees without this license is doing so illegally.

### Appropriate Replacement

Generally speaking removed trees should be replaced with like trees within 60 days of permit approval. Shade trees should be replaced with shade trees, palm trees with palm trees and small trees with small trees.

A list of species approved for planting in Coral Springs along with help in identifying trees as well as proper tree care information can be found at the following website:

[www.coral springs.org/trees.cfm](http://www.coral springs.org/trees.cfm)



# TREE REMOVAL PERMIT APPLICATION

Permit Number.: \_\_\_\_\_ Approved: \_\_\_\_\_ Date: \_\_\_\_\_

## Property information

Name of Property Owner: \_\_\_\_\_

Property Address: \_\_\_\_\_

\_\_\_\_\_

Home Phone Number: \_\_\_\_\_ Other: \_\_\_\_\_

If the following information is **not** included on the tree sketch then please complete the next section.

## Tree information

Species

Diameter 4.5 ft. above ground

1. \_\_\_\_\_

\_\_\_\_\_

2. \_\_\_\_\_

\_\_\_\_\_

3. \_\_\_\_\_

\_\_\_\_\_

**Use additional sheet for more trees**

## Removal information

Reason for removal (briefly describe the reason for the tree removal)

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

I understand that this is an application for tree removal and that the application must be reviewed and approved **prior** to any removal taking place. I also understand that if I do not plant appropriate replacements within 60 days of removal I may be in violation of the City of Coral Springs minimum landscape requirements and subject to enforcement action.

\_\_\_\_\_  
Signature of Property Owner

\_\_\_\_\_  
Date